



VIRTUAL MEETING  
REGULAR BOARD MEETING  
BOARD OF PARK COMMISSIONERS OF PALATINE PARK DISTRICT  
**\*\*Remote Meeting via Zoom**  
Minutes of June 8, 2021 at 5:00 p.m.

President Rogers called the remote meeting to order at 5:00 p.m. and acknowledged due to Restore Illinois Mitigation guidelines tonight's Board meeting will be conducted via video Zoom platform, and in accordance with SB 2135. To ensure all discussion, testimony and votes could be heard President Rogers confirmed each member of the Board was able to hear her by a roll call response.

Commissioners Present

Jennifer Rogers, President  
Susan Gould, Vice President  
Greg Sammons, Treasurer  
Joe Petricca

Commissioner Absent

Terry Ruff

Staff Present

Steve Nagle, Supt. of Facilities  
Cheryl Tynczuk, Supt. of District Services & Projects  
Zaida Torres, Supt. of Finance  
Donelda Danz, Supt. of Recreation  
Jim Holder, Supt. of Parks & Planning  
Joshua Ludolph, Asst. Supt. of Facilities  
Pete Cahill, Asst. Supt. of District Services & Projects (HR)  
Colleen Palmer, Asst. Supt. of Recreation  
Glenn Hussey, Asst. Supt. of Parks & Planning  
Dan Mangum, IT Manager  
Christine Hubka, Customer Service Manager  
Trish Feid, Park Board Secretary/Executive Asst.

Visitors and Citizens

No visitors

Approval of Agenda

Commissioner Gould moved and Commissioner Petricca seconded that the agenda be approved. By a roll call vote, the agenda for the meeting of June 8, 2021 was approved.

AYE: Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: Terry Ruff  
Motion carried.

Approval of Consent Agenda

The Board reviewed the previously distributed items posted on the consent agenda. Commissioner Gould moved and Commissioner Petricca seconded that the consent agenda be approved. By a roll call vote, the following items on the consent agenda were approved: Regular Meeting Minutes of May 25, 2021; and Warrant #11. The result of the roll call vote follows:

AYE: Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: Terry Ruff  
Motion carried.

Visitors and Citizens Comments

President Rogers confirmed no questions were presented from the public prior to or during the remote meeting of May 25, 2021.

New Business

For informational only, the Park Board reviewed a previously distributed board summary and report regarding the review of the 1st Trimester Progress Reporting of Palatine Park District's Agency Work Plan Goals. In response to Commissioner Sammons, Supt. Tynczuk said that many of the 2021 goals are from the 2020 list and some progress started in 2020.

The Board reviewed a previously distributed board summary pertaining to the approval of change order #3 for Maple Park Redevelopment Project. Commissioner Gould moved and Commissioner Sammons seconded that the Board of Park Commissioners approve Change Order #3 in the amount of \$10,317 for additional work needed to repave the parking lot. In response to President Rogers, Supt. Holder said regarding the project, it is \$159, 978.18 under budget. The motion was approved by a roll call vote; the result follows:

AYE: Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: Terry Ruff  
Motion carried.

Departmental Reports

The Board reviewed the previously distributed Written District Services and Projects Department Report. Supt. Tynczuk highlighted the FEMA reimbursement process and provided updates, FEMA is not covering regular labor hours of work only overtime hours. Tynczuk said that we have another opportunity to submit expenses to FEMA in October, Risk Manager Udany will be collecting and assembling the data. Responding to Commissioner Gould, Asst. Supt. Cahill said that some of the current open job requests are for lifeguards or pool attendees.

The Board reviewed the previously distributed Written Recreation Department Report. Supt. Danz briefly highlighted a few report items, participation has increased in all outdoor activities including the Dog Park, where member numbers are up. Fall preschool numbers are also increasing; all camps are at capacity except for 1 day camp session; regarding Phase 5, camp staff are hoping to add more sessions if we have enough staff to cover. Asst. Supt. Palmer responded to President Rogers and explained the Butterflies in Bloom "Art in the Park" at Towne Square program event, which is a great way to show art in the community. Supt. Danz wanted to recognize Aquatics Manager Griffin and Aquatics Coordinator DeMichael, both helped with aquatics and lifeguarding classes while being short staffed. If things go as planned, Danz said that we can start selling pool passes and not use the reservation system anymore; regarding the swim meet, Danz informed Commissioner Sammons that parents were not allowed on deck, which made the swim meet less congested.

President Rogers noted there were no other reports. The Park Board thanked staff for the Department Reports.

Executive Director's Report

The Board reviewed the previously distributed Executive Director Report. Concerning the Auburn Woods Subdivision, President Rogers inquired on the location, Supt. Holder reviewed the area and the proposed plan for clearing the shrubs. President Rogers commented on how nice and open the bridge area looks at Hamilton Reservoirs. Asst. Supt, Cahill acknowledged Horticulture Manager Zak for volunteering two 10-hours days to assist with an event for COVID vaccinations with the Village of Palatine.

Commissioner Reports/Future Agenda Items

Commissioner Gould reported on a continuing problem with cars parking around the neighborhood streets of Hamilton; Commissioner Gould said that affiliates need to revisit the agreement. Between the busy streets, bike trail users, stroller usage, and the parked cars blocking sidewalks, forcing pedestrians to use the street,

Commissioner Gould said that the parked cars are causing a very dangerous situation, Commissioner Petricca agreed. Commissioner Gould reiterated the need for street signs for no sport field parking on the streets. Superintendents Holder and Danz will talk with the affiliates; it was suggested to reach out to the neighborhood's councilman for awareness of the problem and a solution.

President Rogers noted that no future agenda items were presented and thanked everyone for attending the meeting.

Executive Session

President Rogers requested a motion to close the public portion of the meeting and convene in executive session. Commissioner Gould moved and Commissioner Petricca seconded that the Board of Park Commissioners go into closed session for discussion of Executive Session; Section 2(c)(1) Open Meetings Act for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District. The result of the roll call vote follows:

AYE: Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: Terry Ruff  
Motion carried at 5:28 p.m.

Return to Open Session

Commissioner Gould moved to come out of closed session and resumed to the regular meeting of the Board of Park Commissioners; Commissioner Petricca seconded the motion which was unanimously approved by a roll call vote as follows:

AYE: Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: Terry Ruff  
Motion carried at 5:45 p.m.

Action on Matters Considered in Closed Session

Considering the item of Closed Session regarding Section 2(c)(1) Open Meetings Act for discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District, President Rogers said that there is no action at this time.

Adjournment

There being no further business to come before the Park Board on this date Commissioner Petricca moved that the regular meeting be adjourned. Commissioner Gould seconded the motion which was unanimously approved by a roll call vote.

AYE: Joe Petricca, Greg Sammons, Susan Gould, Jennifer Rogers  
NAY: None  
ABSENT: Terry Ruff  
Motion carried at 5:45 p.m.

Respectfully submitted,

Trish Feid

Park Board Secretary

Attest:

Trish Feid  
Secretary

Approved:

Jennifer Rogers  
President

2021 Park Board Meetings

June 22, 2021  
July 13, 2021  
July 27, 2021  
August 10, 2021

August 24, 2021  
September 14, 2021  
September 28, 2021  
October 12, 2021

October 26, 2021  
November 9, 2021  
November 23, 2021  
December 14, 2021